

WEST KINGSDOWN PARISH COUNCIL

The Pavilion
London Road
West Kingsdown
TN15 6BZ
20th September 2023

I hereby summon you to attend the Parish Council Meeting of West Kingsdown Parish Council to be held in St Edmunds centre School Lane, West Kingsdown commencing at 7.30pm on **Wednesday 27th September 2023** to transact the following business.

Clerk to the Council.

Planning Agenda

Members of the Parish Council: Cllr J Watchorn (Chairman), Cllr I Bosley (Vice-chairman), Cllr Bennett, Cllr McCarthy and Cllr Seal, Cllr P Bosley, Cllr Gray, Cllr G Christie, Cllr P Chalk, Cllr King, Cllr Richards.

Members of the Public and Councillors who wish to raise matters.

1. Apologies for Absence:

2. Declarations of Interest:

3. Plans:

TO BE RATIFIED

SE/23/01618/HOUSE 4 Vernon Close

Proposal Single storey side extension with rooflight. Internal reconfiguration. Demolition of large store outbuilding. Alterations to roof. No objection 11/9/23

SE/23/02384/HOUSE: 92 Hever Avenue:

Single storey side extension, No objection 11/9/23

23/02605/MMA: 3 Abbotswood Bungalows London Road

Amendment to 22/01084/HOUSE

SE/23/02383/HOUSE: Mulberry Cottage Hollywood Lane

Development: Proposed dormer window to existing bathroom.

SE/02593/HOUSE: 5 Stacklands Close

Single storey side and rear extension to form annexe.

SE/23/02614/WTPO Paladin Botsom Lane

T4 Oak - remove tree.

APP/G2245/W/23/3327689 23/00064/RFPLN Land south East of 1 Hailwood Place School Lane

Outline application for up to 6no. Custom – build dwellings houses with associated parking and biodiversity enhancements with some matters reserved.

WEST KINGSDOWN PARISH COUNCIL
Parish Council Agenda Wednesday 27th September 2023
St. Edmunds Centre School Lane.

Members of the Parish Council:

Cllr P Bosley (Chairman), Cllr M Richards, Cllr D King, Cllr I Bosley, Cllr Gray, Cllr Christie, Cllr Mrs J Watchorn, Cllr P Chalk.

1. Apologies for absence:

2. Declaration of Interests relating to items on the Agenda

3. Minutes of Previous Meetings

To approve as a correct record the MINUTES of the Planning Committee held on Wednesday 23rd August 2023 as attached.

To approve as a correct record the MINUTES of the Parish Council meeting held on Wednesday 23rd August 2023

4. Any Urgent Business

The Chairman to rule that any business received since the despatch of the agenda, by reason of special circumstances, be considered, in order to avoid any undue delay and have up to date information.

5. Diary Items.

Access to the Community Cupboard on the grass crete. Members agreed to re look at the surface for its suitability. The replacing of the steps is due to take place week Commencing Monday 25th September.

6. Footpaths

7. Correspondence

Kent County Council salt

As winter quickly approaches, KCC are offering all of the Sevenoaks parishes the chance to have a one tonne bag of salt/sand mix (a small number of 25kg bags can be supplied if required), that parishes can use on the public highway.

If Parishes are interested in receiving one of these bags, an email is to be sent by 17:00 on 20th October 2023, with name and address of delivery.

8. Grants

The Parish Council invite local groups to apply for a grant to help support their group. This year's forms have been circulated to groups, and advertised on local noticeboards, closing date 31st October and a finance committee meeting will take place in November for Members to consider applications.

9. Finance

Details of income and expenditure to be tabled. To approve online payments for authorised payment

10. Works in addition to Contracted Ground works

**The Clerk looked at all areas of land the Parish Council own
 Millfield Road -**

Removal of two ash trees potentially causing damage to two private garages. One rear of Mobile home in first left turn. The second on the grass open area on the bottom right piece of land.

To cut back of low branches and clearing of brambles - large green, grass cant be mowed as branches so low and eye level

Rear of Millfield Road / woodland

- Removal of dumped branches and garden waste on the boundary of the woods and Parish Council land
- cutting of low level branches causing potential safety issue for people and contractors working as eye level.
- Removal of ivy covered stump
- Removal of dead branches from several trees

-Green open space on the right.. cutting back and lifting of low level branches to two trees.

Neal road

No works required.

Oaklands Close

No works required at present.

Chancel close -

Brambles and encroachment of low level branches around perimeter
Burial ground reduction of road access hedge by half
reduction of hedge surrounding consecrated ground,
to improve the bottom right section of ground - level and re seed
current burial area weed killing/feed

Thornbank

No works requited at present time

Meadowbank –

To clear back brambles that are encroaching the grass
Tree with dead wood in Reported to KCC REF 746505

School Lane garden

low level branches encroaching onto the surrounding path, weight is pulling them down.

Burial Ground

Reduce hedge height by third along access road.
Reduce height of hedge around consecrated ground
Cut back large overgrown shrub on old grave.

Gamecock

Hedges by skatepark reduce by half.
Front hedge adjacent to car park to reduce by half
These works in addition to works already approved to carry of boundary tree cutting to Gamecock.

Kent Grasslands the Parish Contractor for our land until October 2024 (contracts are issued on a 3 years term) have quotes a day rate for these works. Their day rate is £750 plus vat estimated for these works 3 days plus the boundary works approved.

11. Burial ground Trees

Beech tree

Following the recent failure of the large low limb and the condition of a number of other large limbs present within the crown, I would strongly suggest carrying out a crown reduction on the whole tree to alleviate end weight and wind loading. This reduction will aid in reducing the risk of any future

limbs. I have attached a costing to reduce the complete tree with the aid of a tracked cherry picker. We will inspect the upper canopy of the tree at the same time to note any defects that aren't visible from ground level. The cherry picker will help ensure no damage happens to headstones below from falling branches.

AP Trees have quotes £1,800

Awaiting a second quote

12. Church Woods management Committee update/report

13. Remembrance Sunday

The event is a joint event organised with Parish Council and Royal British Legion annually on Sunday 12th November the event meets at the Portobello and walks down along Fawkham Road to the War Memorial at the Burial Ground. The service is held there before walking back to be dismissed at the Portobello.

A road closure notice has been applied for by the Clerk. Volunteers are required to stand at each road for the closure, re open whilst the service is going ahead, then close the road when the parade walks back.

Road Marshalls

Warlands Road – Paul Cullen – to confirm

Fawkham Road- London Road – Clive Yarnold – to confirm

Southfields Road – Dave Land - to confirm

Fawkham Road near entrance to the church entrance – vacant

14. Poppy wreath

A letter has been received from the Royal British Legion

Remembrance Sunday – Poppy Wreath

“I hope that you will continue your support for the Poppy Appeal this year, and the Remembrance Sunday Parade. The Parade will take place on Sunday 12 November. It will form up at the Portobello Inn at 1030 hrs and proceed to the War Memorial by St Edmund’s Church. Alternatively, you may go directly to the War Memorial.

I note from our records that last year you had a type ‘B’ wreath whose production cost is £20.00. If you no longer require a wreath, please contact me as soon as possible. If I do not hear from you I will deliver the wreath to you shortly before Remembrance Sunday.

A donation which covers as a minimum the production cost would be very much appreciated. If you wish to make a larger donation the balance will be applied solely to the work of the Royal British Legion Poppy Appeal in supporting, all former and serving Service personnel and their dependants. The need remains as great now as it ever has been in the aftermath of recent campaigns.

Any donation you may wish to make should be forwarded to me. Cheques should be payable to the Royal British Legion Poppy Appeal or payment may be made by bank transfer. Last year you were kind enough to donate £75.00 If you are no longer the person to whom this letter should be sent please pass it on to your successor, and let me know the correct details for future reference.”

Members are asked to consider a donation for this years poppy wreath.

15. Community Cupboard

The community cupboard have provided the Parish Council with their annual report for 2022/2023, copies are available for Members.

16. Committees

The Parish Council have representatives on the management Committees there are currently spaces on the following for members to consider filling the vacancies.

Old School Management Committee x 1

Kingsdown Village Hall Management Committee x 2

17. Dog Bin

The dog bin on Meadowbank has been requested to be moved. There is a post at the front land by the A20 on a marker post. Its held on by two jubilee clips. SDC want £150 to move the dog bin. Members to approve the bin to be moved by Parish Council.

18. Matters Arising

19. Newsletter Items

20. October dates

Planning and General-purpose Meeting, No Meeting this month

Planning and Full Parish Council meeting Wednesday 25th October at St Edmunds Centre School Lane at 7.30pm

To note - The Clerk on Leave 30th September to Monday 16th October