

## WEST KINGSDOWN PARISH COUNCIL

Minutes of the Meeting held on Wednesday 27<sup>th</sup> March 2024  
St Edmunds Centre, School Lane, West Kingsdown commencing at 7.30pm

Councillor Peter Chalk had given in a letter resigning from the Parish Council. The Chairman recorded thanks for his work whilst on the Council. He would continue to be a member of the MUGA working group.

### **Members of the Public and Councillors who wish to raise matters.**

**Question from resident re refuse bags** – The Clerk as a District Councillor gave the resident and Councillors an update on the new scheme being implemented after 1st April

**Website** – A resident asked questions about the new website and its management and content. The Chairmen replied that a written response would be provided to the questions raised.

**Flytipping** – reported by Residents in Scratchers lane – this would be reported to SDC by Clerk

**Letter received** - resident asked why a previous letter hadn't been presented in full on an agenda or minutes and only the subject of the letter (which had been circulated to councillors). The Chairman advised that Society of Local Councils require the style of minutes to be down to each Parish and should include the resolution. The Chairman offered a meeting with the resident to discuss and try to resolve matters. Letter was handed to Chairman.

**Litter** – Cllr Richards reported excessive litter along A20 – Clerk to report to SDC

### **Members' Register of Interests**

Completed Members' Register of Interests, as required to be declared under the Local Government Act 2000, were reviewed by Members and returned to the Clerk.

### **Planning**

Members of the Parish Council: Cllr J Watchorn (Chairman), Cllr I Bosley (Vice-chairman),  
Cllr R McCarthy, Cllr R Seal, Cllr Mrs P Bosley, Cllr D King and Cllr Mrs M Richards.

**1. Apologies for Absence:** Cllr Gray Cllr Bennett, Cllr Christie

**2 Declarations of Interest:** None

### **3. Plans:**

#### **SE/24/00309/HOUSE: Shiraz Eden Tinkerpot Lane**

Adaption of an existing building for purposes incidental to the enjoyment of Shiraz Eden. Objection

#### **SE/24/00511/Ful : Mill Farm Pells Lane**

Change of use from storage building to retail unit - No Objection

#### **SE/24/00467/HOUSE 17 Vernon Close**

Single storey rear extension. No Objection

**WEST KINGSDOWN PARISH COUNCIL**  
**Parish Council Meeting held Wednesday 27<sup>th</sup> March 2024**  
**held in St. Edmunds Centre School Lane.**

**Members of the Parish Council:**

Cllr Mrs P Bosley ( Chairman ), Cllr D King (Vice Chairman), Cllr I Bosley Cllr R McCarthy,  
 Cllr R Seal, Cllr Mrs J Watchorn, Cllr Mrs M Richards.

1. Apologies for absence: Cllr Gray, Cllr Bennett, Cllr Christie
2. Declaration of Interests relating to items on the Agenda. None
3. **Minutes of Previous Meetings**  
 The MINUTES of the Planning Committee meeting held on Wednesday 28<sup>th</sup> February 2024  
**RESOLVED** be signed as a true record and any recommendations implemented **ALL IN FAVOUR**  
  
 The MINUTES of the Parish Council meeting held on Wednesday 28<sup>th</sup> February 2024  
**RESOLVED** be signed as a true record and any recommendations implemented **ALL IN FAVOUR**  
  
 The MINUTES of the Planning Committee meeting held on Monday 11<sup>th</sup> March 2024  
**RESOLVED** be signed as a true record and any recommendations implemented **ALL IN FAVOUR**  
  
 The MINUTES of the General Purpose Committee meeting held on Monday 11<sup>th</sup> March 2024  
**RESOLVED** be signed as a true record and any recommendations implemented **5 IN FAVOUR**  
**CLLR SEAL & Mc CARTHY AGAINST**
4. **Any Urgent Business**  
 The Chairman ruled that any business received since the despatch of the Agenda, by reason of special circumstances, be considered, in order to avoid any undue delay and have up to date information.
6. **Diary Items.** None
7. **Footpaths**  
**SD271 KCC:**  
**RESOLVED** that the Parish Council is in agreement that KCC serve notice on the resident at the end of Kingsingfield Rd to remove his obstructions of the grass verge. **DIARY 1 MONTH**
8. **Correspondence**  
**Update from English Rural affordable housing scheme School Lane**  
 A copy of the allocations policy had been received. Residents would need to register their interest with English Rural at <https://englishrural.org.uk/ourhomes/register-online/> or by calling us on 020 7820 7930 to request a form or speak to someone about registering.  
 Applicants looking for an affordable rented home will also need to register with Sevenoaks District Council via [kenthomechoice.org.uk](http://kenthomechoice.org.uk) or by calling telephone 01732 227000. **NOTED**
- Sevenoaks Independent Advisory Group (IAG) Meeting :**  
 Next meeting Thursday April 18th, 19:00 – 21:00 at Sevenoaks District Council offices, Argyle Road, Sevenoaks, Kent, TN13 1HG. (Full agenda to follow) **Cllr Seal to attend**
9. **Winter Support Payments**  
 The Community Cupboard had received £1,500 through Winter Support Payments. Payment made to Parish Councils for transfer to the foodbank **RECEIVED**

**10. Football**

**RESOLVED** For Clerk to remind South Darenth Club to measure pitches before any further discussion can take place regards next season.

**11. Hever Road, West Kingsdown**

Previous appointed contractor was unable to carry out paving works

**RESOLVED** to look at the remaining quotes for works to take place.

**12. 44 Millfield Road**

Quote for works - AP Trees

Site Address Rear of: 44 Millfield Road,

T1. Ash - Re pollard back to previous points.

T2. Ash - Reduce canopy overhanging rear of 44 Millfield Road by 2m. Current radius 4.5m leaving at 2.5m.

Clear all the resulting debris leaving the area neat and tidy.

To submit a planning application to the local authority for trees protected by TPO's.

Total Value: £600.00 Vat(20%): £120.00 Total Inc Vat: £720.00

**RESOLVED** to accept this quote proposed by Cllr I Bosley and Seconded by Cllr King

**ALL IN FAVOUR**

**13. Finance**

It was noted income totalling £20,761.20 had been received

**RESOLVED** that payments totalling £17,354.23 be paid proposed by Cllr McCarthy and seconded by Cllr King

**ALL IN FAVOUR**

**14. Library update**

KCC had agreed to pay an increase of 5% to £2,249.10 per for a fixed period of three years.

**RESOLVED** that this be accepted and proposed from the Chair.. Clerk to advise KCC.

**ALL IN FAVOUR**

**15. Warden Scheme - KCC consultation**

KCC Warden scheme to be reduced and currently wardens are reapplying for positions. KCC Cllr Brazier suggested Members may wish to speak to nearby Parishes who may be able to jointly fund a warden.

**RESOLVED** Clerk to liaise with nearby Parishes and explore costs.

**16. Grant Money**

The Summer Scheme which received a £200 grant in 2022 will no longer run and organisers asked Members if they wished the unused grant to be included in their charity donation when their accounts close or returned it to the Parish.

**RESOLVED** proposed by Cllr McCarthy and seconded by Cllr Richards that the grant payment be returned

**ALL IN FAVOUR**

**17. Report by Village Hall Woods Management Committee**

As the hall is now 10 years old, the Committee agreed to commission high level cleaning and A company was brought in to carry this out on 9 th February.

Annual checks, including gas safety certificate and boiler service, emergency lighting, fire alarm are up to date.

Scaffold equipment had to be brought in to repair lights in both halls.

Refurbishment of the car park is due to start end April/May.

Due to rising energy costs and the increase in the National minimum wage an increase of hire charges has been agreed from 1 st April 2024.

In response to questions from Members:

**Traffic monitoring on access road** : The hall committee continues to monitor this.

**Car Park re resurfacing** – Village Hall Management Committee had commissioned and paid for a

structural engineer to prepare a specification of works, obtain three tenders, evaluate and provide recommendations.

**Ownership of land** – explanation of ownership as leased from Unique Properties Ltd by Parish Council and day to day management of the car park land by Village hall Management Committee.

**Village hall Committee** – 5 rep from Parish Council and Mrs Pat Bosley as Booking Secretary - Committee reps are allocated/volunteered for the coming year at the Annual Parish Meeting in May

#### **18. Pavilion Roof:**

Roof works have started and Members had received an email informing them of lack of existing insulation in the roof and all had agreed to proceed.

**RESOLVED** by all Members to formerly to accept an increase to the cost of £6,000 to include new insulation across the entire roof whilst works were taking place to replace the roof .

**ALL IN FAVOUR**

#### **19. Matters Arising**

No Matters arising

#### **20. Website**

New Website is now live and administrative details would be passed to the Clerk to manage on a day to day. Agendas and Minutes are added and details of how to hire facilities also available. Cllr McCarthy asked for review of Pavilion Charges.

**RESOLVED** to look at charges at next General purpose meeting.

#### **21. Playsafe inspections**

A renewal quote for the inspections for the coming year : four inspections of the skatepark and the recreation ground at a cost £954 per year.

**RESOLVED** to continue to have Playsafe inspect and for Clerk to contact outdoor Gym Company for costings for handles on the outdoor Adizone Gym.

**ALL IN FAVOUR**

#### **22. Newsletter Items**

CIL Payments – explanation

Playscheme

MUGA survey

Affordable Housing

New Website

Winter support grant to Community Cupboard

#### **23. April 2024 dates**

Planning and General Purpose Meeting Monday 8<sup>th</sup> April 2024 at The Pavilion 7pm

Annual Parish Meeting followed by Planning and Parish Council Meeting, Wednesday 24<sup>th</sup> April 2024 7.30pm pm at St Edmunds Centre

Meetings closed at 9.15pm