

WEST KINGSDOWN PARISH COUNCIL
Supplementary agenda

a) Completion of Annual Audit year ended 31 March 2024

Notification from Mazars that the Annual Audit has been completed and the External Auditor's Report and Certificate 2023/24 has been signed.

The Council is asked to ensure that an adequate system of internal audit is maintained and for 2024/25 it records a review of this in the meeting minutes.

The Council is asked to ensure that the appointment/reappointment of the internal auditor to the Council is discussed and recorded annually.

It is recommended that these be an agenda item on the September Council meeting.

b) Skatepark : Gamecock Meadow

The Council has been made aware of two holes and a worn part in the surface area. These have been reported to Fearless Ramps, together with a request for their availability and price to repair.

c) The Pavilion Structural Report

Structural report from Caltech Designs Limited following a site visit and visual inspection On 22nd August 2024.

The outer brickwork skin was found to be supported by a stainless steel angle which in turn appears fixed to a concrete beam spanning between two brick piers.

Diagonal cracks extend upwards from both reveals at approximately 45 degrees meeting towards the centre of the opening. It is noted that cracks follow brick joints and no split bricks were viewed. Viewed internally no cracking was observed.

Crack patination of this nature is commonly indicative of excessive lintel deflection / onset lintel failure. Whilst not considered significant at this stage remedial repairs at the earliest opportunity are recommended.

Conclusion

Given the above it is proposed that the outer skin brickwork is reinforced using a 'Helibar' beam reinforcement system. This involves the introduction of stainless steel rod reinforcement into the horizontal bed joints at regular spacing above the opening. The works should be designed / installed by an approved contractor in order to obtain a guarantee for the works.

Information from Helifix was provided which explains the design process and incorporates a list of approved contractors.

Members instructions required.