

**WEST KINGSDOWN PARISH COUNCIL**

The Pavilion  
London Road  
West Kingsdown  
TN15 6BZ  
16th October 2024

I hereby summon you to attend the Parish Council Meeting of West Kingsdown Parish Council to be held in St Edmunds Centre School Lane, West Kingsdown commencing at 7.30pm on **Wednesday 23rd October** to transact the following business.

Signed: *Tracy Baker*

Tracy Baker

Clerk to the West Kingsdown Parish Council.

**Members of the Parish Council**

Members of the Parish Council: Cllr Mrs P Bosley (Chairman), Cllr D King (Vice Chairman), Cllr A Blackburn, Cllr I Bosley, Cllr M Matthew, Cllr Mrs M Richards, Cllr R Seal, Cllr M Stoneham, Cllr Mrs J Watchorn

**Members of the Public and Councillors who wish to raise matters**

Planning Committee Agenda

Members : Cllr Mrs J Watchorn (Chairman), Cllr I Bosley (Vice Chairman), Cllr Mrs P Bosley, Cllr D King, Cllr Mrs M Richards, Cllr R Seal, Cllr M Stoneham. Cllr A Blackburn, Cllr M Matthew.

**1. Apologies for Absence:**

**2 Declarations of Interest:**

**3. Plans:**

To consider comments:

**SE/24/02512/MMA Magrose, Kingsingfield Road**

Development: Minor Material Amendment to 19/00213/FUL - additional fenestration and doors.

**24/02684/HOUSE Glenville Knatts Valley**

Development: Demolition of outbuilding. Addition of roof lights and two dormers with Juliet balconies in connection with creating habitable rooms in the roof space.  
Alterations to fenestration.

**Application for consent to cut down, prune or uproot trees covered by a Tree Preservation Order.**

Site: 12 Primmitt Close West Kingsdown

Development: Ash Tree – to fell as has severe die back

**24/02531 68 Hever Avenue**

Development of existing conservatory, erection of single storey rear extension with roof lantern, loft conversion with rooflights, alterations to front and rear dormers, exterior insulation with brick slips, alterations to fenestration including new side windows, new fence, landscaping to include terrace, front boundary treatment to include front gate and internal alterations

**Application for consent to cut down, prune or uproot trees covered by a Tree Preservation Order**

Site: 12 Primmitt Close West Kingsdown Kent TN15 6SW

Development: Ash Tree - To fell as has severe die back.

**24/02071/HOUSE 190 Hever Avenue**

Demolition of lean-to rear addition and construction of new single storey rear extension.

**WEST KINGSDOWN PARISH COUNCIL**  
**Parish Council Meeting Wednesday 23rd October 2024**  
**St. Edmunds Centre School Lane. 7.30pm**

Parish Council Agenda

1. Apologies for absence:
2. Declaration of Interests relating to items on the agenda.

**3. Minutes of Previous Meetings**

To approve as a correct record the MINUTES of the Planning Committee held on Wednesday 25th September 2024 as attached and implement any recommendations contained therein.

To approve as a correct record the MINUTES of the Parish Council meeting held on Wednesday 25th September 2024 as attached and implement recommendations contained therein.

To approve as a correct record the MINUTES of the Planning Committee held on 14th October 2024 and implement recommendations contained therein.

To approve as a correct record the MINUTES of the General Purpose Committee held on 14th October 2024 and implement recommendations contained therein.

**4. Any Urgent Business**

The Chairman to rule that any business received since the despatch of the agenda, by reason of special circumstances, be considered, to avoid any undue delay and have up to date information.

**5. Mobile phone**

The following deal has been suggested for the members' consideration:

36-month contract for an iPhone 14 at £24.00 per month ex VAT with 50Gb of data plus unlimited calls and texts supplied by EE.

**6. Diary Items.**

**Stacklands Wood** Nothing further to report regarding any further fences/works in the woods. Mr Barry continues to collect evidence/statements of people who have walk the woods in excess of 20 years.

**7. Footpaths**

**8. West Kingsdown School PTA Banner**

The Clerk has been approached by a member of the West Kingsdown School PTA who has asked if they can erect a banner on the railings outside of the Gamecock car park to advertise their Christmas Fete.

Members' instructions required.

**9. Christmas Lights: Hever Road**

The cost for Christmas lights this year will be £1120 ex VAT for installation and take down.

Members' instructions required.

#### **10. Update was provided from the Brands Hatch Liaison Group:**

An email has been received from Cllr S Malone stating that he has been in touch with Mike Lalley, from Brands Hatch who has confirmed that he has received a report from his Estate Manager. Mike Lalley said that to the best of their knowledge the material in the buildings is not asbestos, nonetheless they are going to look to clear the site reasonably soon and he has requested quotes for this work from his contractors already. In the meantime they will reinstall fencing to protect the site.

Cllr Malone has said that he assumes this work will go ahead in the near futures, however, if this isn't the case he has asked that we let him know so that he can follow up with Mike again. This information has been provided to Mr Birley.

#### **11. Facebook/Website**

Facebook - Our Facebook page has been advertised on the West Kingsdown Residents Group page, West Kingsdown Residents Free Speech page and the West Kingsdown Residents Break Away group. Comments have been disabled.

Cllr M Stoneham and Cllr Mrs M Richards have now been added as administrators to Facebook.

Website - All existing members have now been added to the West Kingsdown Parish Council Web site. Images awaiting from Tracy Baker and Cllr Watchorn. The Clerk has positioned the members' profiles in the following order:

Chairman, Vice Chairman, all other Councillors in alphabetical order according to their last name, then West Kingsdown Parish Clerk. Members to advise if they require an alternative order or if they are happy with this. Members' instructions requested.

#### **12. Motorbikes**

We have had several complaints regarding motorbikes riding around Church Woods and the Gamecock Meadow. One resident has also lodge a complaint with the Sevenoaks MP Laura Trott. The Clerk has also reported this information with the Kent Police.

#### **13. Specification for Tennis courts project**

Cllr Seal kindly agreed to provide a specification for the Tennis Courts project for Members of the Parish Council to approve at this meeting.

Members' instructions required once they have given consideration to the specification.

#### **14. CCTV Cameras: The Pavilion**

Arrangements with the previous provider, Caught on Camera, have ceased as they do not wish to continue working with the Parish Council.

The Clerk has received a quote from Prestige Services. They suggested booking a site visit for one of their engineers to carry out a password reset procedure with the manufacturer themselves as we are unable to access the system. Once they gain full access, they can then determine its condition. Their call-out charges are £125.00+VAT / £80.00+VAT per hour thereafter if necessary.

Providing they can get our system back to a working order they can then service the system on the same day and our maintenance contract can then start on that same day.

The maintenance contract is one-off annual cost of £125.00+VAT – this includes one annual visit each year to fully test the system and upgrade any firmware or software where possible, clean all cameras of any dust and cobwebs and make sure the system is performing to its full capability including recording and any recording schedules we may need adjusting. They can also carry out any remedial works within this visit Any additional works which may be required we will not completed until they have confirmed with us first just in case any additional cost will be required.

The Clerk also spoke to an alternative company – Premier Alarms who charge £170 plus VAT for 30 minutes and £160 plus VAT thereafter. If we have a contract with them it's half the price. Members' instructions required

**15. Dog enclosure**

Mr Max Garrett from The Acres Enclosed Dog Fields sent another request following his email in the Summer of 2023 regarding the possibility of renting between 1-2 acres of land in or around our parish.

Since then they have opened another excellent enclosed dog field and are in the process of opening another at the end of this year.

He is asking again whether we may have some land in our parish, or know of any land nearby, that might be available. He says that he is confident that one of our enclosures would be a brilliant addition to your community.

Members' instructions required

**16. Finance**

Details of Income and Expenditure to be tabled. To approve online payment for authorised payment.

**17. Report from Church Woods Management Committee**

**18. Matters Arising**

**19. Newsletter/Website/Facebook items**

**20. November dates**

Planning & General Purpose Meeting: Monday 11th November 2024 at the Pavilion at 7.30pm  
Planning & Parish Council Meeting: Wednesday 27th November 2024 at St Edmunds Centre School Lane at 7.30pm.