

WEST KINGSDOWN PARISH COUNCIL

The Pavilion
London Road
West Kingsdown
TN15 6BZ
20th September 2024

I hereby summon you to attend the Parish Council Meeting of West Kingsdown Parish Council to be held in St Edmunds Centre School Lane, West Kingsdown commencing at 7.30pm on **Wednesday 25th September** to transact the following business.

P A Bosley
Acting Clerk to the Council.

Members of the Parish Council

Members of the Parish Council: Cllr Mrs P Bosley (Chairman), Cllr D King (Vice Chairman), Cllr A Blackburn, Cllr I Bosley, Cllr M Matthew, Cllr Mrs M Richards, Cllr R Seal, Cllr M Stoneham, Cllr Mrs J Watchorn

New Co-Opted Member to the Council

We welcome Marc Matthew who has been co-opted to the Parish Council and invite him to sign his Declaration of Acceptance of Office.

Members of the Public & Councillors who wish to raise matters

Planning Committee Agenda

Members : Cllr Mrs J Watchorn (Chairman), Cllr I Bosley (Vice Chairman), Cllr Mrs P Bosley, Cllr D King, Cllr Mrs M Richards, Cllr R Seal, Cllr M Stoneham. Cllr A Blackburn, Cllr M Matthew.

1. Apologies for Absence: Cllr D King

2. Declarations of Interest:

3. Plans:

To consider comments:

SE/24/02303/HOUSE : Forge House, London Road

Single storey rear extension, garage conversion, internal alterations

SE/24/009781/CONVAR : 3 Abbotswood Bungalows, London Road

Rear extension, replacement of outbuildings. Amended plans for lowering height & parapet wall

SE/24/02382/DETAIL : Home Farm, Crowhurst Lane

Details pursuant to Condition 3 (construction, Management Plan)

SE/24/02424/DETAIL : Home Farm Crowhurst Lane

Details pursuant to Condition 4 (Pre-Commencement)

SE/24/02425/DETAIL : Home Farm, Crowhurst Lane

Details pursuant to ~Condition 5 (Noise Management Plan)

SE/24/02426/DETAIL : Home Farm, Crowhurst Lane

Details pursuant to Condition 6 (Construction Environment Management)

SE/24/02427/DETAIL : Home Farm, Crowhurst Lane

Details pursuant to Condition 7 (Landscape & Ecological Management)

SE/24/02428/DETAIL : Home Farm, Crowhurst Lane

Details pursuant to Condition 8 (Sustainable Surface Water Drainage)

SE/24/02429/DETAIL : Home Farm, Crowhurst Lane

Details pursuant to Condition 9 (Boundary Treatment Plan)

SE/24/02430/DETAIL : Home Farm Crowhurst Lane

Details pursuant to Condition 10 (Details of drainage)

WEST KINGSDOWN PARISH COUNCIL
Parish Council Meeting Wednesday 25th September 2024
St. Edmunds Centre School Lane. 7.30pm

Parish Council Agenda

1. Apologies for absence: Cllr King
2. Declaration of Interests relating to items on the agenda.

3. Minutes of Previous Meetings

To approve as a correct record the MINUTES of the Planning Committee held on Wednesday 28th August 2024 as attached.

To approve as a correct record the MINUTES of the Parish Council meeting held on Wednesday 28th August 2024 as attached

To approve as a correct record the MINUTES of the Planning Committee held on 9th September 2024 and implement recommendations contained therein.

To approve as a correct record the MINUTES of the General Purpose Committee held on 9th September 2024 and implement recommendations contained therein.

4. Any Urgent Business

The Chairman to rule that any business received since the despatch of the agenda, by reason of special circumstances, be considered, to avoid any undue delay and have up to date information.

5. Parish Clerk/RFO

We welcome Tracy Baker who will be joining the Council on 1st October 2024 to take up the position of Parish Clerk/RFO.

6. Diary Items.

7. Footpaths

8. Correspondence

Reusable recycling bags : SDC

From 23rd September clear recycling sacks will be phased out and introducing "Reusable Recycling Bags to most households. The new bag is weighted, waterproof and resealable. When full it is approximately 600mm (2feet) wide by 600mm (2feet) deep, 900mm (3feet) high. It holds 190-litres of recycling, about three clear sacks worth of materials, folds for easy storage. These bags are already used by 130 councils across the UK. The change will save driving to deliver clear sacks and reduce carbon emissions and around £200,000 a year helping to protect frontline services.

New Bags will be delivered to properties up to the end of the year and can be used straight away. Residents are asked to write their name, house number/name on bags with permanent marker.

Request for Memorial Bench : Burial Ground

Members are asked to consider a request for a bench in Memory of Frankie Simmonds Nan who passed away on Christmas Eve. He says she was a beloved member of the village and an active participant of the catholic church.

Members requested to visit the Burial Ground before the meeting, in order to be familiar with the number of benches in the ground.

Remembrance Sunday – Poppy Wreath

Members are asked to consider the purchase of a Poppy Wreath for the Service on Sunday 10th November at the War Memorial in the Parish Burial Ground. A type "B" wreath was laid last year and a donation of £75.00 made.

9. Community Litter Picking

The first session will take place on Thursday 10th October 2024 at 9.30am meeting at the bottom of Hever Road, adjacent to the field. This is advertised in SEKAM, website and noticeboards.

10. Parish Council Mobile Phone

To consider the information to be tabled regarding a mobile phone for Council use.

11. Facebook

Members to re-consider the use of Facebook by the Parish Council The decision was taken earlier this year not to have a Facebook page and that the matter be reconsidered once the six month rule on decisions had passed.

12. Audit for the Year ended 31st March 2024

As reported at the Parish Council Meeting in August, Mazars have completed the audit and the Certificate for 2023/24 has been signed.

- a) Internal Auditor for 2024/25: To consider the reappointment of Karim Diamond Esmail to carry out the internal audit.
- b) Internal quarterly finance checks: To consider appointing a Councillor to carry out the internal finance checks on a three-monthly basis

13 Finance

- a) Details of income and expenditure to be tabled.

14 Appointment of Councillors to Management Committees

- a) Old School Management Committee: The Council is required to appoint five members to this Committee which oversees the day to day running of the Old School Site, School Lane. Currently there are four representatives and therefore 1 vacancy. The Committee meets four times a year on a Monday evening.
- b) Village Hall Management Committee: The Council is required to appoint five members to this Committee which oversees the day to day running of the Village Hall, located on the Gamecock Meadow. Currently there are three representatives and therefore 2 vacancies. The Committee meets four times a year on a Friday afternoon.

15. Grants to Local Voluntary of Charitable Organisations

Notification of the scheme has been posted and applications are invited for consideration for the year 2024/25. Applications forms are available from the Parish Office. Closing date is 31st October 2024.

16. Report from Old Schol Management Committee

Work to refurbish the children's toilets in the Main building has been completed. These toilets are used by the pre-school children when using the hall. At the last Committee Meeting it was noted that the fuse boxes need to be updated to bring it in line with current regulations. This work has been agreed.

The committee had hoped to undertake a refurbishment of the kitchen area in the old school building, But costs obtained far exceed the finances of the Management Committee. It was therefore agreed at The last meeting to put a proposal to the Parish Council for consideration and it is hoped that this will be ready for the October meeting.

17. Newsletter/Website items

18. October dates

Planning & General Purpose Meeting: Monday 14th October 2024 at the Pavilion at 7.30pm
 Planning & Parish Council Meeting: Wednesday 23rd October 2024 at St Edmunds Centre School Lane at 7.30pm.