

WEST KINGSDOWN PARISH COUNCIL

**Meeting of the Planning Committee and General Purpose Committee
Monday 11th November 2024
The Pavilion London Road, 7.30pm**

I hereby summon you to attend the Planning Committee and General Purpose Committee of West Kingsdown Parish Council to be held in The Pavilion, London Road, West Kingsdown commencing at 7.30pm on Monday 11th November 2024 to transact the following business.

Tracy Baker
Clerk to the West Kingsdown Parish Council
Signed *Tracy Baker*

Planning Meeting
AGENDA

Members of the Parish Council:

Cllr Mrs J Watchorn (Chairman), Cllr A Blackburn, Cllr D King, Cllr Mrs M Richards, Cllr R Seal, Cllr M Stoneham.

Parish Council Clerk – Tracy Baker

Planning Committee agenda

1.Apologies for Absence: Cllr M Matthew, Cllr I Bosley, Cllr Mrs P Bosley

2 Declarations of Interest**3. Plans****24/02218 Site: Parkwood Knatts Valley Road Knatts Valley Kent TN15 6XY**

Development: Conversion of existing garage outbuilding and annexe to form a subdivision of land with a 2 bedroom detached bungalow with alterations to fenestration and new glass link. Landscaping.

24/02739/LDCEX Site: The Warren Poultry Farm East Hill Road Knatts Valley Kent TN15 6YD

Development: Confirmation that the development approved under planning permission 21/02462/FULhas been lawfully implemented.

24/02719/WTPO Application for consent to cut down, prune or uproot trees covered by a Tree Preservation order.

Site: 11 Primmitt Close, West Kingsdown, TN15 6SW

General Purpose Committee meeting
AGENDA

Members of the Parish Council:

Cllr Mrs M Richards (Chairman) Cllr J Watchorn, Cllr A Blackburn, Cllr D King, Cllr R Seal, Cllr M Stoneham

Parish Council Clerk – Tracy Baker

1.Apologies for Absence: Cllr M Matthew, Cllr Mrs P Bosley, Cllr Mr I Bosley

2. Declarations of Interest:

3. Field opposite School Lane

A member of the public raised the issue of manure on the footpath, removal of trees around the pond and drainage to the pond. Cllr Stoneham contacted the Clerk to confirm that he walked part of the footpath in the field opposite the Old School and has the following comments:

1. The footpath figure post has been reinstated.
2. The heaps of manure are 2 metres or more from the hedge so do not obstruct the footpath. He suspects they have been placed to dissuade walkers from going onto the field.
3. The trees that have been cut down all appear to be ash trees that were subject to die back. Their removal has also opened up the area around the pond which lets in more light.
4. The pond itself has almost dried out but he suspects it has fairly deep mud in the bottom. He understands that if it is cleaned out, the arising have to be taken off site to an official dump site. In former times it would have been dumped on the bank and discretely along the base of the hedge. He doesn't think this forms part of the official drainage for the road as there are drains further down the road.

Members to confirm how they would like The Clerk to proceed with this

4. It was raised by a member of public how we might mark the previous Clerks years of service.

Members to discuss

5. Standing orders

6. Speeding in School Lane

Concerns of Speeding in School Lane were raised at the last meeting. The Clerk contacted HIP and has been given the following information.

"An enquiry was raised in Fe 12409854 with my colleagues in Planning and Advice who have investigated this issue and have responded as follows:

From the February report there were no recorded personal injury collisions or damage for the last three years at this location. OS data from HADMs (Highways Asset Digital Management System) indicates that compliance with the existing 40mph speed limit is good and that on average speeds are between 23mph and 28mph. Traffic surveys taken by the developer of the proposed housing development in School Lane, English Rural, also show average speeds to be significantly below 40mph. Traffic calming was looked at in the report however this is only implemented where average speeds exceed 10% + 2mph above the posted speed limit. As HADMs indicate that average speeds are below 30mph generally, this site would not meet the criteria for traffic calming."

7. Replacement fencing in the recreational ground

Members are asked to consider Cllr Blackburn's quote as follows:

To replace/fix fencing at the recreational ground: £181 materials, £160 labour, Total £341.00

Members' instructions required.

8. Replacement of posts around the Gamecock field

Members are asked to consider Cllr Blackburn's quote as follows:

The posts by the Village Hall, although not in great condition are re-useable. Just labour and Consumables; £80.00.

The posts by the pavilion need replacement, £63.98, some consumables £20, labour £70, Total £154.00

Members' instructions required.

9. Litter Picking

Next litter picking event will be held on Thursday 21st November at 9.30 meet at the back of the Co-Op.

10. Quotes for masonry reinforcement works (Helifix) at the Pavilion building.

Last time we met we had received two quotes as follows:

South East Ties Ltd £985 plus VAT

Structural Renovations Ltd £2950 Plus VAT

The Clerk was instructed to gain a further quote which has now been received as follows:

Ashford Brick Work £2011.90 plus VAT this includes a 10 year warranty on design and materials

Members' instructions required.

11. Quote for folding bollards at the front of the recycling area.

Members are asked to consider the following quotes, these are all supply and fit:

Wentworth Protection based in Addlestone

£580 for powder coated £590 stainless steel. This price is for supply and fit and includes VAT.

Both have same spec and include 2 fixings

Weight 5kg, Height 620mm, Width 62mm, Base 100x175mm, 4 keys and 12 month warranty

HRD Security based in Sittingbourne

OPTION ONE – H680mm, w60mm, weight 8kg

2 PADLOCKABLE BOLLARDS Come with 2no Keys as standard, per padlock

STAINLESS STEEL FINISH TOTAL COST: £ 1,097.20 +VAT

POWDERCOATED FINISH 2 Powder Coated Bollards TOTAL COST: £ 953.20 +VAT

Additional keys can be provided @ £7.92+VAT per key

OPTION TWO – H680mm, W60mm, weight 6kg

INTEGRAL LOCK BOLLARDS (Come with 2 Keys as standard, per lock)

STAINLESS STEEL FINISH

2no Stainless Steel Bollards, £ 1,151.26 +VAT (INC LABOUR, PARTS & MISC MATS)

POWDERCOATED FINISH TOTAL COST: £ 964.93 +VAT

Additional keys can be provided @ £25.76+VAT per key, both have 12 months warranty

Tonic Services based in Aylesford

Powder coated £505 inc VAT powder coated £552 inc VAT galvanised steel

Powder coated spec H620mm 3mm tough steel, depth 63mm, 3 fixings weight 5.5kg

Galvanised steel spec H696mm D63mm 2 fixings Weight 6kg

Both have 4 keys and 12 months warranty.

Members' instructions required.

12. Cameras

Prestige Services now have all 7 cameras up and running and one of these is a number plate recognition camera. The maintenance contract is one-off annual cost of £125.00+VAT – this includes one annual visit each year to fully test the system and upgrade any firmware or software where possible, clean all cameras of any dust and cobwebs and make sure the system is performing to its full capability including recording and any recording schedules we may need adjusting. They can also carry out any remedial works within this visit Any additional works which may be required we will not be completed until they have confirmed with us first just in case any additional cost will be required.

Members' instructions required.

13. Mobile phone

14. Update on Tennis Courts Project

15. Church Woods Management Committee, Old School Management Committee, Village Hall Management Committee and Pavilion building.

Cllr Seal would like clarification of the running and ownership of these buildings, to help new Members, The Clerk and general public understand how they operate. If members are in favour, this information could also be added to the West Kingsdown Parish Council Web site.

Members to advise.

16. Website

The Clerk has requested changing the website as follows: remove the comment/contact us form as the public can contact the office by phone or email, and replace with the Key Holder and contact details. The Clerk would also like the members to consider adding a list of all activities and clubs in West Kingsdown as there isn't currently anywhere that all of this information can be found. This could be listed by age group. If the members agree it could replace the tab named "directory" and renamed "What's on" or similar.

Members to discuss.

17. Free CPR & Defibrillator training

The Clerk has received an email from Bethany Fitzgerald who saw the post regarding the free CPR and defibrillator online training on the West Kingsdown residents group Facebook page.

She is a paramedic for South East Coast Ambulance Service (SECAmb) working at Dartford but grew up in West Kingsdown and her parents still live here. She said she would love to offer some training to the local community covering CPR and Defibs, especially as West Kingsdown is not close to an ambulance station, so CPR givers are vital for this area.

She said she would be able to utilise the equipment from SECAmb and would just need to be provided with a venue.

There would be no fee, however, she would like to place a donations box for the Air Ambulance Charity Kent Surrey Sussex and would just like someone to help her set up etc on the day.

She suggested the training would be for around 20 people. There will be a practical element and would hopefully have 2/3 manikins so would need a larger space such as the Village Hall.

She has suggested holding 2 sessions initially, Monday 2nd December and Tuesday 3rd, to see the uptake and then can always add extra sessions on. She is proposing to start at 10.30 and the training will last for around an hour to an hour and a half or she could do an afternoon session starting at 14.30. The training would be open to the whole community.

Members' instructions required.

18. Lightning protection testing

The Clerk has receive an email from MDS stating that our lightning protection testing at The Pavilion is due next month. They state that in order to be in line with the safety standard BS EN 62305 it should be tested within a 12 month period. This would also be relevant for insurance purposes. The cost is £280+vat.

Members' instructions required

Meetings

Planning and Parish Council next meeting, Wednesday 27th November 2024 7.30 at St Edmunds Centre.