

**WEST KINGSDOWN PARISH COUNCIL**

The Pavilion  
London Road  
West Kingsdown  
TN15 6BZ  
11th December 2024

I hereby summon you to attend the Parish Council Meeting of West Kingsdown Parish Council to be held in St Edmunds Centre School Lane, West Kingsdown commencing at 7.30pm on **Wednesday 18th December** to transact the following business.

Signed: *Tracy Baker*

Tracy Baker

Clerk to the West Kingsdown Parish Council.

**Members of the Parish Council**

Members of the Parish Council: Cllr Mrs P Bosley (Chairman), Cllr D King (Vice Chairman), Cllr A Blackburn, Cllr I Bosley, Cllr M Matthew, Cllr Mrs M Richards, Cllr M Stoneham, Cllr Mrs J Watchorn

**Members of the Public and Councillors who wish to raise matters**Planning Committee Agenda

Members: Cllr Mrs J Watchorn (Chairman), Cllr I Bosley (Vice Chairman), Cllr Mrs P Bosley, Cllr D King, Cllr Mrs M Richards, Cllr M Stoneham. Cllr A Blackburn, Cllr M Matthew.

**1. Apologies for Absence:****2. Declarations of Interest:****3. Plans:**

To consider comments:

**24/03114/FUL Site: Goodbury Farm Goodbury Road Knatts Valley Kent TN15 6XG**

Development: Demolition of a two storey detached garage and ancillary accommodation, removal of an existing tennis court and erection of a new 2-bedroom dwelling with associated parking, amenity area and landscaping

**24/01044/FUL Site: Einnor London Road West Kingsdown Kent TN15 6EJ**

Development: Demolition of existing garage and shed. Sub-division of land with construction of 1 x 2 bed detached dwelling to rear with new vehicular access and parking. Bin and cycle store. Air Source Heat Pump.

**24/02953/DETAIL Ivydale, Knatts Valley Road, Knatts Valley, Kent TN15 6XY**

Details pursuant to Condition 3 (External Materials) of 22/00251/FUL

**WEST KINGSDOWN PARISH COUNCIL**  
**Parish Council Meeting Wednesday 18th December 2024**  
**St. Edmunds Centre School Lane. 7.30pm**

**Members of the Parish Council:** Cllr Mrs P Bosley (Chairman), Cllr D King (Vice Chairman), Cllr A Blackburn, Cllr I Bosley, Cllr M Matthew, Cllr Mrs Richards, Cllr Stoneham and Cllr Mrs Watchorn

**Parish Council Clerk** – Tracy Baker

**Parish Council Agenda**

1. Apologies for absence:
2. Declaration of Interests relating to items on the agenda.

**3. Minutes of Previous Meetings**

To approve as a correct record the MINUTES of the Planning Committee held on Wednesday 27th November 2024 as attached and implement any recommendations contained therein.

To approve as a correct record the MINUTES of the Parish Council meeting held on Wednesday 27th November 2024 as attached and implement recommendations contained therein.

To approve as a correct record the MINUTES of the Planning Committee held on Monday 9th December 2024 and implement recommendations contained therein.

**4. Any Urgent Business**

The Chairman to rule that any business received since the despatch of the agenda, by reason of special circumstances, be considered, to avoid any undue delay and have up to date information.

**5. Footpaths**

All of the concerns raised at the last meeting have been logged and will be picked up in a work package the next time one of the Asset Management Officers puts one together for this area.

Please note that it may take months before there is sufficient work in an area to make up a full package. Progress can be viewed by entering the following references.

SD258 – 241263315  
SD270 – 241233095  
SD259 – 241228509  
SD314 – 241227731  
SD271A – 241288994

The Clerk's email also prompted PROW to resolve the two outstanding issues in Kingsingfield Road that they had said they would deal with, namely the walls outside Summerly and the sleepers outside Coppins, and letters have gone out to the relevant owners.

**6. Hayes Farm**

The Clerk has received a response from SDC Planning as follows: "We are awaiting an application to be submitted and validated regarding the dog business being operated from the land. If such an application is not provided in a timely manner, the Council will consider the enforcement position on this matter."

The Clerk also wrote to Mr Hayes asking if he could deter his visitors from parking in the road leading up to St Edmunds Church. Mr Hayes responded to this and has agreed.

## 7. Tennis Courts

Four requests to quote were sent out in accordance with the tender document submitted, but only were 2 received which are as follows:

Olney Maintenance Ltd £10,500 including materials

Kent Grasslands £6480 The costings for putting the gate back on, welding new hinges on the post, putting new sliding locks on and repairing damage to the fence will be an additional £425 total of £6905.

We would also need to purchase the following:

1. From Net World Sports Vermont Square Tennis Posts (green), brass winder mechanism 2 x sets, 2 x nets, 2 x centre strap, 2 x strap ground anchor, 2 x flip top ground sockets. £759.87 including delivery.
2. Marking the tennis courts £1030 for both courts

## 8. Bus shelters

Email from Dan Bruce regarding the proposed new bus stop.

## 9. Diary Items

### Mud and debris outside of the Preschool.

The Clerk informed Planning Enforcement, however, the site was closed as at 4th December and free from debris. Cllr Matthews will take a photograph if the builders continue to make mess when they return and The Clerk will take this up again with KCC Highways as per the information received via Planning Enforcement.

## 10. Reduction in the numbers of members to form a Quorum.

As members are aware the quorum for any meeting of the Council is five. Currently there are eight Councillors in post with three vacancies.

Given that there are a number of seasonal illnesses doing the rounds it might be sensible to amend Standing Orders to reduce the quorum to four in the circumstances defined below in order to ensure that the Council can continue to conduct its business and in particular pay its employees and creditors. It is suggested that paragraph 7 of the SO's be amended to read:

“7 Five members shall constitute a quorum. In the event of there being three or more vacancies for Councillors the quorum shall be four until such time as the number of vacancies falls below three.”

Proposed by Cllr M Stoneham

## 11. Finance

Details of income and expenditure to be tabled

## 12. CCTV covering skatepark and outdoor gym

The new night vision camera has been installed and a large number of signs stating that CCTV is in operation have been placed around the pavilion, skatepark and Community Cupboard and entrance to the tennis courts.

Whilst the cameras were being installed it came to the Clerks attention that the only area not shown on camera is the skatepark and outdoor Gym. The Clerk has obtained a quote for consideration as follows:

1 x Replacement Camera – outside main office camera - 1 x Hikvision external Night Viewing CCTV Bullet camera – 2.8-12mm varifocal zoom lens - £390.00 or Colorvu £430

Members' consideration required as to whether they feel an additional camera in this area is necessary and if all CCTV invoices should be paid from CIL funds.

### **13. Parish Council Office lighting**

It has come to The Clerks attention that the lighting in the Parish Council Office needs to be upgraded as the existing fluorescent lighting has been banned. We have received the following quote from Dave Allaway:

2 x Labour Day Electrician £480.00  
 5 foot LED office light Emergency £188.66  
 5 foot LED office light £279.82  
 Round led light with built in movement sensor £51.54  
 Disposal of old fittings £45.00  
 Total ex VAT £1,045.02  
 Members' consideration required.

### **14. Recreational ground, outdoor gym and skatepark safety check**

Quarterly safety checks are required around the recreational ground, outdoor gym and skatepark. This is normally carried out by a Member of the Parish Council and the contractor Safeplay. Members' to consider if they wish to volunteer to carry out these checks.

### **15. Website/Facebook update**

Update from the Clerk.

### **16. Report from Old School Management Committee**

#### **17. Affordable Housing Scheme**

The Clerk has received a call from Nick from English Rural regarding the new road name for the affordable housing in School Lane. He has asked the Council Members to consider the following road names: Millers Place or Stones Place.

Once they have been given permission from the Parish Council they will start the formal consultation process. He also confirmed that work should commence in January.

Members' consideration required

### **18. Matters Arising**

**Correspondence** – letter of thanks received from Sarah Corry and text from Friends of St Edmunds Primary School thanking us for the grant monies.

#### **Office hours over the Christmas Break**

The office will be closed for the Festive season from and including Friday 20th December and will re-open on Friday 3rd January 2025. The Clerk will be available to answer calls and emails from Thursday 2nd January.

### **19. January meeting dates**

Finance/Precept Meeting will be held at the Pavilion on Monday 13th January 2025

Parish Council meeting held at the St Edmunds Centre on 22nd January 2025