

**West Kingsdown Parish Council**  
**Minutes of the Finance and Planning Committee**  
**Held on Monday 13<sup>th</sup> January 2025**  
**At the Pavilion London Road 19.30pm**

**Members Present:** Cllr Mrs P Bosley (Chairman), Cllr I Bosley, Cllr D King, Cllr M Matthew, Cllr Mrs M Richards, Cllr M Stoneham, Cllr Mrs J Watchorn.

**In attendance:** Tracy Baker, West Kingsdown Parish Clerk & RFO

1. Apologies for Absence : Cllr Blackburn
2. Declarations of Interest: Cllr Mr M Richards for item relating to allotments
3. Planning – None
4. Review of Financial Procedures.  
Members reviewed the financial procedures as circulated and agreed to amend the following:

Under “Income” add an extra item to read “invoice use of pavilion”  
 Remove the word “quarterly” under item d) to now read “Reclaim from Management Committees”  
Noted

**5 Present Financial Situation**

Current Account as at 06/1/25	£ 45,490.77
VAT re-claim.	+£ 2,200.00
V/Hall reimbursements	+£ 2,000.00

Subtotal	£49,690.77
Less Expected Expenditure	-£ 31,072.00

**Expected Balance as at 31.3.25** **£18,618.77**

**This balance figure includes for 2024/25**

A Property fund balance	+£ 82,622.40
B CIL Money received to date	+£ 59,814.58
C Project Fund	+£ 29,366.32
D WRAG Account	+£ 4675.74

**Total assigned for 2024/25** **£195,097.81**

**Leaving a Balance of £18,618.77 to carry forward to 2025/26**

**6 Review of Allotment charges**

Currently £15 per plot plus a water charge of £16, giving a total of £31 per plot. After consideration it was proposed by Cllr Stoneham and seconded by Cllr I Bosley to increase the water cost from £16 to £20 making total of £35 per plot per year commencing April 2025.

**6 IN FAVOUR**  
**1 ABSTAINED**

## 7 Burial Ground Fees

It was proposed by Cllr Stoneham and seconded by Cllr King that the following increases will apply commencing April 2025.

Purchase of Grave: Exclusive Right and issue of Certificate	£450
Re-Open existing Grave	£200
<b>(Living outside the Parish at the time of death fees are double unless the resident has moved to a nursing home and lived there for no longer than 2 years)</b>	

Placing a Memorial	£195
Placing Kerbstones	£180
Additional Inscription	£140

### Cremated Remains Section

Purchase a plot including placing a Memorial	£255
Burial of second cremated remains in existing plot	£130
<b>(Living outside the Parish at the time of death fees are double unless the resident has moved to a nursing home and lived there for no longer than 2 years)</b>	

**ALL IN FAVOUR**

## 8. To consider the budget for 2024/5 and the level of Precept.

The Chair proposed that taking account of the expected cash balance at the end of the present financial year and expected income, and taking into account the increases to minimum wages with affect from 1<sup>st</sup> April, the level of precept should be set at £122,960, which will not increase the Band D annual charge on the previous year's council tax.

**ALL IN FAVOUR**

Meeting closed at 9.04pm