

WEST KINGSDOWN PARISH COUNCIL

The Pavilion
London Road
West Kingsdown
TN15 6BZ

18th January 2025

I hereby summon you to attend the Parish Council Meeting of West Kingsdown Parish Council to be held in St Edmunds Centre School Lane, West Kingsdown commencing at 7.30pm on **Wednesday 22nd January 2025** to transact the following business.

Signed: *Tracy Baker*

Tracy Baker

Clerk to the West Kingsdown Parish Council.

Members of the Parish Council

Members of the Parish Council: Cllr Mrs P Bosley (Chairman), Cllr D King (Vice Chairman), Cllr A Blackburn, Cllr I Bosley, Cllr M Matthew, Cllr Mrs M Richards, Cllr M Stoneham, Cllr Mrs J Watchorn

Members of the Public and Councillors who wish to raise mattersPlanning Committee Agenda

Members: Cllr Mrs J Watchorn (Chairman), Cllr I Bosley (Vice Chairman), Cllr Mrs P Bosley, Cllr D King, Cllr Mrs M Richards, Cllr M Stoneham. Cllr A Blackburn, Cllr M Matthew.

1. Apologies for Absence:**2. Declarations of Interest:****3. Plans:**

To consider comments:

24/03277/HOUSE

Site: Windy Cot, The Grove West Kingsdown Kent TN15 6JJ

Development: Demolition of existing storeroom and shed. Erection of an outbuilding.

24/03266/FUL

Site: Ashdown Farm Bungalow Cotmans Ash Lane Kemsing Kent TN15 6XD

Development: Demolish the existing residential dwelling and construct a replacement bungalow with ancillary parking and new driveway, cycle and bin storage facilities and ecological enhancements.

24/01044/FUL

Site: Einnor London Road West Kingsdown Kent TN15 6EJ

Development: Demolition of existing garage and shed. Sub-division of land with construction of 1 x 2 bed detached dwelling to rear with new vehicular access and parking. Bin and cycle store. Air Source Heat Pump.

I previously wrote to you about the application received by the Council for this site. This application has now been amended, and a summary of the main changes are set out below; Visibility splay plan received following comments from KCC Highways.

25/00059/WTPO

Site: 7 Stanwell Park, Botsom Lane, West Kingsdown

Development: Trim back trees

FOR INFORMATION PURPOSES ONLY

24/02525/OUT

Site: Mercure Brands Hatch Hotel London Road West Kingsdown Kent DA3 8PE

Development: Outline application for the erection of an ancillary building associated with the existing hotel, with some matters reserved.

WEST KINGSDOWN PARISH COUNCIL
Parish Council Meeting Wednesday 22nd January 2025
St. Edmunds Centre School Lane. 7.30pm

Members of the Parish Council: Cllr Mrs P Bosley (Chairman), Cllr D King (Vice Chairman), Cllr A Blackburn, Cllr I Bosley, Cllr M Matthew, Cllr Mrs Richards, Cllr Stoneham and Cllr Mrs Watchorn

Parish Council Clerk – Tracy Baker

Parish Council Agenda

1. Apologies for absence:
2. Declaration of Interests relating to items on the agenda.

3. Minutes of Previous Meetings

To approve as a correct record the MINUTES of the Planning Committee held on Wednesday 18th December 2024 as attached and implement any recommendations contained therein.

To approve as a correct record the MINUTES of the Parish Council meeting held on Wednesday 18th December 2024 as attached and implement recommendations contained therein.

To approve as a correct record the MINUTES OF THE Planning Committee meeting held on Wednesday 8th January 2025

To approve as a correct record the MINUTES of the Finance meeting held on Monday 13th January 2025 and implement recommendations contained therein.

4. Any Urgent Business

The Chairman to rule that any business received since the despatch of the agenda, by reason of special circumstances, be considered, to avoid any undue delay and have up to date information.

5. Diary Items

6. Finance

Details of income and expenditure to be tabled

7. Internal Audit

At the time of writing this was due to be carried out by Cllr Matthew on Tuesday 21st January

8. Footpaths

9. Co-option applications

The Clerk has received the following applications: David White

10. Tennis Courts

Work to refurbish the tennis courts should have started by the time of this meeting.

11. Bus stops/shelters

a)The Clerk received the following email from Dan Bruce regarding the proposed new bus stop.

KCC will install a 76mm pole, bus stop flag and timetable case at the point discussed.

Our order processes mean that this will not be immediate that we would hope this would be within the next two months.

In the interim period Go-Coach instructed drivers to continue to serve the site, but this cannot always be guaranteed. In the longer term, should funding permit, we can look to install hardstanding areas at both this new site and at the bus stops by the Health Centre to ensure accessible boarding / alighting.

I hope that is a useful summary and we will get the stop installed as soon as possible.

b) Cllr Austin to report on the progress of the Bus shelter situated outside of the Portobello Inn.

12. CCTV covering skatepark and outdoor gym

At the time of writing this was schedule to be installed on Tuesday 21st January.

13. Parish Council Office lighting

The Clerk has received two quotes as follows:

Kingsway electrical £631.52 no VAT

Supply and fit:

2x Dimmable 5ft Twin LED Batten.

1x Emergency Dimmable 5ft Twin LED Batten.

1x Microwave Motion sensor LED Round Bulkhead.

1x White plastic dimmer switch

Dispose of old fittings.

DA Electrical £1060.52 plus VAT

Labour Day Electrician x 2 days

5 foot LED office light Emergency

5 foot LED office light x 2

Round led light with built in movement sensor

Disposal of old fittings

Dimmer switch

Member's consideration required.

14. Quotes for Bollards at the front of the recycling area

Members are asked to consider the following quotes; these are all supply and fit:

A) Wentworth Protection based in Addlestone

Folding Bollards price £580 for powder coated £590 stainless steel.

This price is for supply and fit and includes VAT.

Both have same spec and include 2 fixings

Weight 5kg, Height 620mm, Width 62mm, Base 100x175mm, 4 keys and 12 month warranty

Padlocked telescopic Bollards 2 units Price £1860 inc VAT and installation

745mm H x 90mmd 7kg anti corrosive galvanised steel inc BRP74 armoured security padlock

5 keys per unit 2 x bollards.

B) Tonic Services based in Aylesford

Folding bollard Price £540 plus VAT fitted.

Powder coated red and white, stainless steel locking cylinder. Round 89mm steel section diameter.

H762mm above ground weight 10kg. Supplied with 2 keys per bollard aligned to match second bollard.

Fixing to the floor with M12 bolts 4 per post resin fix.

Telescopic retractable Bollards Price £700 plus VAT

To supply and install 2 x pull up in ground bollards fitted with padlocks, keys aligned or a combination lock.

H 750mm bollard tub steel 90mm x 3mm. Colour hot dipped galvanised finish. 4 keys per padlock.

C) TJ Brooker

Telescopic Galvanised £560 plus VAT Per Bollard (for 2 = £1120)

Telescopic Stainless Steel £620 plus VAT per bollard (for 2 = (£1240)

To supply and fit bollards (recommend 3) both have mechanical locks with 4 keys. 750mm when raised above ground level 950mm. Bollard tube size 89mm x 3mm

Members' instructions required.

15. Website/Facebook update

The Clerk would like to make the following suggestions in order to improve the website further:

Under West Kingsdown tab there are pictures of all halls for hire apart from the Old School. If there is an existing picture available The Clerk would be happy to add this, if members are in favour. In addition, under this same tab we could add pictures and information regarding the following facilities that are available in West Kingsdown:

The tennis courts
The allotments together with the prices
The burial ground and prices

The Clerk has also asked residents via Facebook to send seasonal pictures of our village for the Parish Council web site and Facebook Page.
Member's consideration required.

16. Report from Church Woods Committee

17. VE Day, 8 May and VJ Day 15 August 80th Anniversaries

18. Grave markers

There are only three engraved metal grave markers remaining and The Clerk has been struggling to find a supplier as are Otford Parish Council. The Clerk at Wrotham informed us that they use wooden grave markers and either they, or the family of the deceased, write a name or number onto the marker. She also said that they don't use metal Grave markers for health and safety reasons as they could be used as a weapon!

The Clerk would like the members to consider the use of wooden grave markers moving forward.

19 HIP

One of our engineers has been out to survey the cycle lane and suggests some improvements to ensure this is at the correct standard. These are as follows:

Sign either side of Fawkham Road
Sign required at Hever Road Jct
Sign required at Rushetts Road Jct
Sign to be installed near High Elms
Remove start cycle route sign heading towards Brands Hatch as it's the end of the route and not the start
Refresh markings through Portobello pub section

20. Gamecock Meadow - Car Park

The Village Hall Management Committee proposes to mark parking bays on the block paved car park and the area in front of the Village Hall and requests permission to do this. This will give more parking spaces and better use of the areas. There will be no cost to the Parish Council.

21. Matters Arising

22. February meeting dates

Planning and General Purpose meeting to be held on Monday 10th February at 7.30 in the Pavilion
Planning and Parish Council meeting to be held on Wednesday 26th February at 7.30 in the St Edmunds Centre