

WEST KINGSDOWN PARISH COUNCIL
Minutes of the Planning Committee
Held on Monday 12th May 2025 at 7.30pm

Members Present: Cllr I Bosley (Meeting Chairman), Cllr A Blackburn, Cllr Mrs P Bosley, Cllr M Matthew, Cllr Mrs M Richards, Cllr M Stoneham, Cllr D White

In Attendance: Tracy Baker, West Kingsdown Parish Clerk and 3 members of the public

Item 1: Apologies for Absence: Cllr Mrs J Watchorn, Cllr D King

Item 2: Declarations of Interest: There were none

Item 3. Plans

24/02512/MMA

Site: Magrose Kingsingfield Road West Kingsdown Kent TN15 6LJ

Development: Minor Material Amendment to 19/00213/FUL – additional fenestration and doors.

It was agreed to respond as follows: Due to the close proximity of the neighbouring property, the Parish Council request that the glazing aspect be conditioned to protect the future.

Proposed by the Chair

All in favour

25/01253/WTPO

Site: Oak House 13 The Briars West Kingsdown Kent TN15 6EZ

Development: T1 - Oak tree -Dismantle to a low stump.

We have received an application to carry out operations described above. As there is no statutory requirement to publicise this application, this is for information purposes only.

Noted

25/01195/FUL

Site: 2 The Hollies London Road West Kingsdown Kent TN15 6EW

Development: Demolition of existing garage. Construction of new two storey residence comprised of ground and basement levels. Situated in the garden of the existing main house.

The Parish Council objected on grounds of overdevelopment and agreed to respond as follows:

The social area (garden) of the new dwelling is extremely small and there seems to be no way to obtain access to the rear other than going through the house. The Parish Council also questioned the accuracy of the site plans with regard to the positioning of the garage in the neighbouring property. Furthermore, as this is effectively a two storey building, has consideration being given that it should be 1m from the boundary?

Proposed by the Chair

All in favour

The meeting closed at 7.55pm

WEST KINGSDOWN PARISH COUNCIL
Minutes of the General Purposes Committee
Held on Monday 12th May 2025 at 7.30

Members Present: Cllr Mrs M Richards (Meeting Chairman), Cllr Mrs P Bosley, Cllr I Bosley, Cllr A Blackburn, Cllr M Matthew, Cllr M Stoneham, Cllr D White

In Attendance: Tracy Baker, West Kingsdown Parish Clerk 2 members of the public

Item 1: **Apologies for Absence** - Cllr D King, Cllr Mrs J Watchorn

Item 2: **Declarations of Interest** – There were none

Item 3. Gamecock Meadow Sports area refurbishment

a) West Kingsdown Petanque Pitch (French Boules)

The Clerk has obtained the following quotes:

Cost to relevel the pitch £150

Bench approx. £400 plus installation

Purchase of sand £400 (Kent Grassland do not think it's necessary to box in.)

Cost of post and fixings £66 cost to install £90 Olney Maintenance

Members agreed to pay £706 for the levelling of the pitch, purchase and installation of sand and the purchase and installation of a notice board and post. Members asked the Clerk to contact Kiara to see if they would sponsor the bench.

Cllr Matthew proposed, Cllr P Bosley seconded

All in favour

It was agreed that a notice board to be placed at the Pentanque Pitch indicating its use and rules as follows

Rules for Petanque pitch (French boules)

- At least 2 teams compete to get their boules as close as possible to a smaller target ball called the "jack".
- Players stand at the edge of the pitch to throw their boules.
- Teams alternate throws, aiming to take the lead by having a boule closer to the jack than the opponents' closest boule.
- The team whose boule is closest to the "jack" has won that round and has scored 1 point.
- The first team to reach 13 points wins.

Please note that dogs, children and wheeled vehicles are not permitted in this area.

Cllr Blackburn kindly offered to produce the sign.

Proposed by the Chair

All in favour

b) Outdoor gym

The Clerk received a quote from The Great Outdoor Gym Company for an annual maintenance contract for members' consideration. Cllr Matthew suggested deferring this until TGOGC have confirmed the price for our order to refurbish the equipment.

4. Policies

To accept the following revised policy as circulated to members:

- a) Financial regulations policy – to adopt the changes to wording as follows:

6.8. The RFO shall present a schedule of payments requiring authorisation, forming part of the agenda for the meeting, together with the relevant invoices, to the council. The council shall review the schedule for compliance and, having satisfied itself, shall authorise payment by resolution. The authorised schedule shall be initialled immediately below the last item on each page by the person chairing the meeting. A detailed list of all payments shall be attached only to the signed copy of the minutes of that meeting.

7.8. A full list of all payments made in a month shall be provided to the next council meeting and appended only to the signed copy of the minutes

- b) The Clerk circulated a table of all policies and recommended to they be carried over for review to March 2026, with exception to the risk register which the Clerk is currently reviewing and will be carried forward for Members' consideration at the next GP meeting.

Cllr Stoneham proposed, Cllr P Bosley seconded

All in favour

5. Recreation ground check

The Clerk asked two Councillors to volunteer to carry out the quarterly recreation ground check.

Cllr Mrs M Richards and Cllr I Bosley kindly agreed to do this.

6. Councillors email

The Clerk confirmed that she has set up Councillor email addresses with the domain westkingsdownparishcouncil.org.uk Any councillors wishing to use their new email address should confirm with the Clerk and she will send instructions as to how to do this. Noted

7. Planning and Parish Council next meeting,

Planning and General Purposes Meeting Monday 9th June in the Pavilion, London Road, 7.30pm

Planning and Parish Council Meeting Wednesday 25th June in the St Edmunds Centre, School Lane 7.30pm

Meeting closed 8.36pm