

WEST KINGSDOWN PARISH COUNCIL

The Pavilion
London Road
West Kingsdown
TN15 6BZ
18th June 2025

I hereby summon you to attend the Parish Council Meeting of West Kingsdown Parish Council to be held in St Edmunds Centre School Lane, on **Wednesday 25th June 2025** to transact the following business.

Signed: *Tracy Baker*
Tracy Baker
Clerk to the Parish Council

Planning Agenda

Members of the Parish Council: Cllr P Bosley (Chairman), Cllr I Bosley, Cllr A Blackburn, Cllr King, Cllr M Matthew, Cllr Mrs M Richards, Cllr M Stoneham, Cllr Mrs J Watchorn and Cllr D White.

The Clerk respectfully requests that all mobile phones are switched to silent whilst the meeting is in progress.

1. Declarations of Interest:

2. Plans: To comment on the following planning applications, and any received after the agenda was posted.

24/02507/FUL

Site: Twenty Mile Service Station, London Road West Kingsdown Kent TN15 6EX

Development: Demolition of the existing petrol filling station; construction of a new multifuel energy station with EV lounge, retail area, bakery and associated alterations.

Amended description to include associated alterations.

25/01406/FUL

Site: Vindolanda, The Grove West Kingsdown Kent TN15 6JJ

Development: Proposed demolition of existing dwelling and outbuildings and erection of a replacement dwelling.

25/00685/HOUSE

Site: 19 Hazelden Close West Kingsdown Kent TN15 6UG

Development: Erection of single storey side extension with rooflights.

25/01531/HOUSE

Site: Braeside, The Grove West Kingsdown Kent TN15 6JJ

Development: Demolition of the existing porch, kitchen and garage extensions and construction of single storey side extension and loft conversion including dormer window. Alterations to the existing driveway and patio.

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Parish Council Agenda Wednesday 25th June 2025
St. Edmunds Centre, School Lane

Members of the Parish Council:

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- 1. Apologies for absence:**
- 2. Declaration of Interests relating to items on the Agenda.**
- 3. Minutes of Previous Meetings**

To approve as a correct record the MINUTES of the General Purposes meeting held on 12th May 2025 as attached.

To approve as a correct record the MINUTES of the Planning Committee held on Wednesday 28th May 2025 as attached.

To approve as a correct record the MINUTES of the Annual Parish Council meeting held on Wednesday 28th May 2024 as attached.

To approve the MINUTES of the planning committee held on 9th June 2025 as attached.

To approve the MINUTES of the General Purposes meeting held on 9th June 2025

4. Any Urgent Business

The Chairman to rule that any business received since the despatch of the agenda, by reason of special circumstances, be considered, to avoid any undue delay and have up to date information.

5. Diary Items

6. Footpaths

7. Correspondence

8. Finance

- a) Details of income and expenditure to be tabled. To approve online payments for authorised payment.
- b) Report for internal quarterly finance check
Cllr Matthew carried out the quarterly internal check on 28th May. All paperwork was checked and found to be in order.
- c) Insurance re-build costs report – Councillors have been circulated
- d) CIL money received

9. Old School Management site

a) Old School Management Committee Report

b) Reurbishment of kitchen

Members will recall the agreement at the February Parish Council meeting to support the Old School Management Committee bid for CIL funding to SDC for the refurbishment of the kitchen in the Old School building. Notification has been received that the bid has not been successful. Members are now asked to consider that the much needed refurbishment is undertaken by the Parish Council, the site being owned by the Parish Council, using CIL money received from the District Council. To recall, the project is to replace all white goods, update the electrical supply, remove old and out of date equipment, replace kitchen cupboards, splash backs, glass panel under cooker hood and redecorate, making good the area where the boiler has been installed.

As minuted at the February meeting the preferred contractor, D Allaway's quote of £14,118.50, plus VAT is still valid. The second quote received was from HSCO Contracts in the sum of £14,480. The proposal is to carry out the works during the school summer holidays when the building is not being used on a daily basis by Pre-School.

Members' consideration required

b) Tarmac at the front of the site

The Parish Council took over the Old School site some 30 years ago and the original tarmac in front of the wall, fronting School Lane has not been renewed. As will be seen from the photographs, the tarmac has broken up and the area is covered in weed growth. Members are asked to consider tidying up this area, both sides of the entrance gates and the quote received from C. Luke as follows:

1. Dig up and take away all existing materials, such as old Tarmac existing roots to weeds and etc.
2. Re-level and compact and supply and lay a new membrane to help stop weeds growing through.
3. Supply and lay a DBM wearing course material Tarmac and compact with a heavy vibrating roller, to leave site all clean and tidy. Price quoted £4,356 plus VAT

A second quote has been requested but not received by the publication of the agenda and it is proposed that this be tabled.

Members' consideration required

10. Recreation Ground report

a) The recreation ground report was carried out by Cllr I Bosley and Cllr Mrs M Richards and the Council extend their thanks. There were only small items of maintenance that the Clerk has dealt with.

b) The Clerk has instructed Safeplay to carry out a safety check of the recreation ground and skate park (but not the outdoor gym as this is to be refurbished shortly). The safety check will remain the same price as last year at £79 per site. Members to consider if Safeplay should carry this out annually or quarterly.

Members' consideration required

11. Clerks annual leave

The Clerk will be taking annual leave from Tuesday 1st July until Tuesday 8th July. The Clerk would like to ask a volunteer to take over the running of Facebook ie adding any road closures or events etc.

Members' consideration required

12. Annual inspection of burial ground

The Clerk would like two Councillors to volunteer to carry out this inspection.

Members' consideration required

13. First aid, CPR and Defibrillator class (including babies and infant resuscitation)

The Clerk has organised another class after the success of the last 3 events. This will be held in the Old School on Monday 11th August at 10am and is for adults and children aged over 8 years old and will also include First Aid, CPR and defibrillator for babies and infants.

14. Bus and car event

Cllr Blackburn to report.

15. Photocopying proposed increase in price - KIARA

At the last meeting Councillors asked the Clerk to confirm how much KIARA are paying for photocopies in order to decide upon whether a price increase would be prudent.

KIARA photocopy 120 A3 black and white sheets and currently pay 15p per sheet but supply their own paper.

The previous price for A3 black and white copies (including paper) was 20p and the new price is 35p per copy. The Clerk suggests a price increase of 10p bringing KIARAs price to 25p per copy.

Members consideration required

16. Risk assessment and fire safety risk assessment

This has been circulated to Members in advance to consider adopting the amendments for 2025/26. Members' consideration required

17. Hever Road shops area

Cllr Mrs P Bosley carried out the annual inspection of the Hever Road shops area on the 14th June and found that the area was in need of weeding. The Clerk has asked the litter pickers to clear the weeds. The Council thank Cllr Mrs P Bosley for taking the time to carrying this out.

18. Petanque Posts

The Clerk would like members to note that the council has purchased 2 post, one for the Petanque pitch and an extra bylaws post at a price £158.50 inc VAT for both posts.

19. Tennis courts and recreation ground locking up

Councillors would like to thank Cllr Blackburn for opening and locking the tennis courts and recreation ground whilst our gatekeeper was on holiday.

20. Matters Arising

21. July meetings

Planning and General purpose meeting: Monday 14th July: The St Edmunds Centre, School Lane 7.30pm
Planning and Parish Council Meeting: Wednesday 23rd July: St Edmunds Centre, School Lane 7.30pm