

WEST KINGSDOWN PARISH COUNCIL
Meeting of the Planning Committee and General Purposes Committee
Monday 14th July 2025
The St Edmunds Centre, 7.30pm

I hereby summon you to attend the Planning Committee and General Purposes Committee of West Kingsdown Parish Council to be held in The St Edmunds Centre, London Road, West Kingsdown commencing at 7.30pm on Monday 14th July 2025 to transact the following business.

Tracy Baker

Clerk to the West Kingsdown Parish Council

Signed *Tracy Baker*

Planning Meeting
AGENDA

Members of the Parish Council:

Cllr Mrs J Watchorn (Chairman), Cllr I Bosley, Cllr Mrs P Bosley, Cllr A Blackburn, Cllr D King, Cllr Mrs M Richards, Cllr M Stoneham.

Parish Council Clerk – Tracy Baker

Planning Committee agenda

1. Apologies for Absence: Cllr M Matthew, Cllr D White

2. Declarations of Interest

3. Plans - To comment on the following planning applications, and any received after the agenda was posted

General Purposes Committee meeting
AGENDA

Members of the Parish Council:

Cllr Mrs M Richards (Chairman), Cllr Mrs P Bosley, Cllr Mr I Bosley, Cllr A Blackburn, Cllr D King, Cllr M Stoneham, Cllr J Watchorn,

Parish Council Clerk – Tracy Baker

1. Apologies for Absence: Cllr M Matthew, Cllr D White

2. Declarations of Interest:

3. Property Risk Assessment

Members to consider adopting the revised Property Risk Assessment which was circulated before this meeting.

Members' consideration required.

4. Dog and litter bins – Pavilion

It has come to the Clerks attention that the two bins located outside of the Council Office are in need of replacing. The cost for this will be £1150 ex VAT for both bins with lids.

Members' consideration required

5. Old School Management site

a) Kitchen refurbishment

Members will recall the agreement at the February Parish Council meeting to support the Old School Management Committee bid for CIL funding to SDC for the refurbishment of the kitchen in the Old School building. Notification has been received that the bid has not been successful. Members are now asked to consider that the much needed refurbishment is undertaken by the Parish Council, the site being owned by the Parish Council, using CIL money received from the District Council. To recall, the project is to replace all white goods, update the electrical supply, remove old and out of date equipment, replace kitchen

cupboards, splash backs, glass panel under cooker hood and redecorate, making good the area where the boiler has been installed. As minuted at the February meeting the preferred contractor, D Allaway's quote of £14,118.50, plus VAT is still valid. The second quote received was from HSCO Contracts in the sum of £14,480. In total three contractors were met on site to discuss the job, the third being Changing Rooms Home Improvements, the contractor who did the job of re-roofing The Pavilion building, but no quote was received. The proposal is to carry out the works during the school summer holidays when the building is not being used on a daily basis by Pre-School.

Members' consideration required

b) Tarmac at the front of the site

The Parish Council took over the Old School site some 30 years ago and the original tarmac in front of the wall, fronting School Lane has not been renewed. As will be seen from the photographs, the tarmac has broken up and the area is covered in weed growth. Members are asked to consider tidying up this area, both sides of the entrance gates.

Three quotes have been requested – quotes received at the time of publication of the agenda, third quote to be tabled.

Mr C Luke

1. Dig up and take away all existing materials, such as old Tarmac existing roots and weeds etc.
2. Re-level, compact and supply and lay a new membrane to help stop weeds growing through.
3. supply and lay a DBM wearing course material, Tarmac and compact with a heavy vibrating roller, leave site all clean and tidy. Price quoted £4,356 plus VAT.

Sonic Limited

Remove old tarmac surface and clean from site. Lay road-stone to a level finish and compact. Lay a membrane, covering the area ready for the new tarmac. Lay wearing course grade tarmac and seal edges on completion. Price quoted £6050.00 plus VAT.

6. Bus and car event

Cllr Blackburn to report.

7. Wooden Posts

The Clerk would like to advise Members that she has requested Olney Maintenance to supply and fit 5 wooden posts (5 small and 1 large) that are missing around the front of the recreation ground, library and Village Hall area at a cost of £160.

8. Flooring outside of the Pavilion quotes

- a) Sevenoaks District Council have provided a quote to supply 3 x operatives to break out 8 square meters of damaged concrete path, remove concrete from site with grab lorry, relay new concrete path of 8 square meters and 100mm depth and dispose of waste legally and safely at a cost of £1973.95
- b) T&T contractors – awaiting quote
- c) Charlie Luke – awaiting quote

9. Play equipment safety inspections

The Clerk to report back to members regarding quarterly safety inspections.

10. Meeting dates for August

11. Planning and Parish Council next meeting,

The next meeting will be held on Wednesday 23rd July at the St Edmunds Centre, School Lane, West Kingsdown at 7.30pm