

WEST KINGSDOWN PARISH COUNCIL

The Pavilion
London Road
West Kingsdown
TN15 6BZ
16th July 2025

I hereby summon you to attend the Parish Council Meeting of West Kingsdown Parish Council to be held in St Edmunds Centre School Lane, West Kingsdown commencing at 7.30pm on **Wednesday 23rd July 2025** to transact the following business.

Signed: *Tracy Baker*

Tracy Baker

Clerk to the West Kingsdown Parish Council.

Members of the Parish Council

Members of the Parish Council: Cllr Mrs P Bosley (Chairman), Cllr D King (Vice Chairman), Cllr A Blackburn, Cllr I Bosley, Cllr Mr M Matthew, Cllr Mrs M Richards, Cllr M Stoneham, Cllr Mrs J Watchorn, Cllr D White.

Members of the Public and Councillors who wish to raise matters

Planning Committee Agenda

Members: Cllr Mrs J Watchorn (Chairman), Cllr I Bosley (Vice Chairman), Cllr Mrs P Bosley, Cllr A Blackburn, Cllr D King, Cllr Mrs M Richards, Cllr M Stoneham, Cllr D White.

1. Apologies for Absence: Cllr M Matthew

2 Declarations of Interest:

3. Plans: 3. Plans - To comment on the following planning applications, and any received after the agenda was posted.

25/00026/RDPLN

2 Hailwood lace School Lane, West Kingsdown TN15 6FQ

Appeal

WEST KINGSDOWN PARISH COUNCIL
Parish Council Meeting Wednesday 23rd July 2025
St. Edmunds Centre School Lane. 7.30pm

Members of the Parish Council: Cllr Mrs P Bosley (Chairman), Cllr D King (Vice Chairman), Cllr A Blackburn, Cllr I Bosley, Cllr Mrs Richards, Cllr Stoneham, Cllr Mrs Watchorn, Cllr D White.

Parish Council Clerk – Tracy Baker

Parish Council Agenda

- 1. Apologies for absence:** Cllr M Matthew
- 2. Declaration of Interests relating to items on the agenda.**
- 3. Minutes of Previous Meetings**

To approve as a correct record the MINUTES OF THE Planning Committee meeting held on Wednesday 25th June 2025.

To approve as a correct record the MINUTES of the Parish Council meeting held on Wednesday 25th June 2025 as attached and implement recommendations contained therein.

To approve as a correct record the MINUTES of the Planning Committee held on Monday 14th July 2025 as attached and implement any recommendations contained therein.

To approve as a correct record the MINUTES of the General Purposes meeting held on Monday 14th July 2025 as attached and implement recommendations contained therein.

4. Any Urgent Business

The Chairman to rule that any business received since the despatch of the agenda, by reason of special circumstances, be considered, to avoid any undue delay and have up to date information.

5. Diary Items

6. Smoke alarms for the Pavilion

It has come to the Clerks attention that there are no smoke alarms in the Council office or Pavilion and therefore will shortly be purchasing 2 smoke detectors at a cost of £15.18 each plus VAT - Alertlink Premium-Quality 10-Year Battery Smoke Detector, Big Test/Silence Button, CE EN14604 & UKCA approved and authorised and has asked Olney maintenance to install.

7. Beacon Row Allotment tree removal

There has been a complaint from an allotment holder that a leylandii tree is encroaching onto the allotment grounds. The Clerk has obtained the following quote to remove the leylandii as close to ground level as practicable and for a full clear up and removal of all arising for a total price of £600 (not VAT registered) with Omega Tree Care. The Clerk has tried to gain quotes from several other companies but none were interested in carrying out this work as it is very close to a greenhouse. The Clerk has also checked with West Kent Housing Authority as to the ownership of the leylandii to be removed and it appears to be located on the allotment grounds.

Members' consideration required

8. Cigarette ends outside of the Hever Road Shops area

At the previous Parish Council meeting Cllr Mrs M Richards asked the Clerk to arrange for the large amount of cigarette ends to be cleared up which have been accumulating outside of the barbers shop. This has now been tidied and the Clerk has spoken with the shop owner who has confirmed that he will tidy up in future but also requested that a cigarette bin be installed onto the wall outside of their shop. This is a much cheaper option than paying littler pickers an hour a week to clear up cigarette stubs and has been purchased at a price of £16.99. Cllr Blackburn has kindly offered to install this free of charge.

9. Chain and posts at the Gamecock Meadow.

The Clerk would like to make members aware that the posts and chain used to secure the Gamecock Meadow were knocked down over the weekend. The Clerk arranged for Olney Maintenance to supply and fit new posts, fix with postcrete and take away the old posts at a cost of £150, and this was rectified Monday evening. The Gamecock Meadow is now secure.

10. Wording and location for notices at the recreation ground and skate park

Further to the last Council meeting where Cllr Blackburn kindly agreed to purchase notice boards for these sites, the Clerk would like to suggest the following wording and locations:

- a) Skate park – to consider adhering the notice to the side of the ramp.

Wording to be considered:

Whilst using the skate park it is advisable to wear a helmet at all times.

For safety reasons, children are not permitted to climb on the skate ramp.

The Parish Council will not be held responsible for injuries caused whilst using the skate ramp.

To report any breakages/issues with the ramp please contact the Clerk on 01474 853286 or wkpcclerk@gmail.com

- b) Recreation Ground – to consider attaching the notice to the fence adjacent to the gate.

Wording to be considered:

To report any faulty equipment/breakages please contact the Clerk on 01474 853286 or

wkpcclerk@gmail.com

Members' consideration required

11. Footpaths

12. Correspondence

Items received after publication of the agenda will be tabled.

13. Amendment to Scheme of Delegation

The Clerk would like Members of the Council to consider making the following addition under "delegated powers and responsibilities of the Clerk"

"Individual purchases can be authorised by The Clerk, in consultation with the Chair or Vice Chair of the Council, for any items up to £500 excluding VAT without first consulting Council."

"The Clerk is also authorised to purchase Items or services up to the value of £1000 in the event of a health and safety issue, security issue or any other issue which is deemed urgent in nature without first consulting Council"

"Monetary authorisations must be supported by a minute or other auditable evidence trail."

"All other items as detailed in the Clerks job description."

Members' consideration required

14. Flooring outside of the Pavilion quotes

The Clerk has sought to obtain quotes to be discussed during this meeting as follows:

- a) To break out 8 square meters of damaged concrete path, remove concrete from site with grab lorry, relay new concrete path of 8 square meters and 100mm depth and dispose of waste legally and safely and
- b) To remove the existing concrete and replace with slabs similar to those around the front of the library.

Members' consideration required

15. Gamecock Meadow access road to the Village Hall

The Clerk has obtained a quote from Kent Grasslands to remove weeds and soils from along the road leading to the Village Hall for £300 + VAT.

Members' consideration required

16. Finance

Details of income and expenditure to be tabled

17. Matters Arising**18. August meeting dates**

General Purposes meeting to be held at 7.30 on Monday 11th August in the St Edmunds Centre, School Lane. Parish Council meeting to be held on Wednesday 27th August at 7.30 in the St Edmunds Centre, School Lane.

19. Confidential item

"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw".