

WEST KINGSDOWN PARISH COUNCIL
Meeting of the Planning Committee and General Purposes Committee
Monday 11th August 2025
The St Edmunds Centre, 7.30pm

I hereby summon you to attend the Planning Committee and General Purposes Committee of West Kingsdown Parish Council to be held in The St Edmunds Centre, London Road, West Kingsdown commencing at 7.30pm on Monday 11th August 2025 to transact the following business.

Tracy Baker

Clerk to the West Kingsdown Parish Council

Signed *Tracy Baker*

Planning Meeting
AGENDA

Members of the Parish Council:

Cllr Mrs J Watchorn (Chairman), Cllr I Bosley, Cllr Mrs P Bosley, Cllr A Blackburn, Cllr D King, Cllr M Matthew, Cllr Mrs M Richards, Cllr M Stoneham, Cllr D White
 Parish Council Clerk – Tracy Baker

1. Apologies for Absence:

2. Declarations of Interest

3. Plans - To comment on the following planning applications, and any received after the agenda was posted

25/01609/FUL

Site: Vale View, Kingsingfield Road West Kingsdown Kent TN15 6LH

Development: Proposed two bed detached chalet bungalow with front and rear dormers, rear decking area and cycle shed, landscaping and permeable drive with 2 parking spaces. I previously wrote to you about the application received by the Council for this site.

This application has now been amended, and a summary of the main changes are set out below; The amendment would remove the proposed basement from the proposals.

General Purposes Committee meeting
AGENDA

Members of the Parish Council:

Cllr Mrs M Richards (Chairman), Cllr Mrs P Bosley, Cllr Mr I Bosley, Cllr A Blackburn, Cllr D King, Cllr M Matthew, Cllr M Stoneham, Cllr J Watchorn, Cllr D White

Parish Council Clerk – Tracy Baker

1. Apologies for Absence:

2. Declarations of Interest:

3. Gamecock Meadow

Cllr Matthew to provide an update on the following:

- a) Outdoor Gym refurbishment
- b) Re-lining of Tennis Courts to form a Basketball Court
- c) Basketball/netball nets
- d) Quote for WIFI camera Prestige Security £1650 Plus VAT

4. Property insurance

Cllr Matthew to provide an update.

5. Code of Conduct

A member of the public informed the Clerk that the Parish Council were using an incorrect version of the Code of Conduct and that the Parish Council should be using the same version as Sevenoaks District Council which was adopted in May 2025. The Clerk has contacted Martin Goodman, Head of Legal and Democratic Services and Monitoring Officer at Sevenoaks District Council, who advised her that we need not adopt the policy that Sevenoaks District Council have adopted (unless we want to) as we have our own Code of Conduct.

For members to note.

6. Old School building

To ratify the action of the Clerk in authorising the contractor who submitted the lowest price to carry out urgent repairs to the Old School Kitchen external wall in accordance with paragraph 5.18 of the Financial Regulations and as notified to all Councillors by email on 31 July.

Members' consideration required

7. Flooring outside of the Pavilion quotes

The Clerk has obtained three quotes as follows:

- a) To break out 8 square meters of damaged concrete path, remove concrete from site with grab lorry, relay new concrete path of 8 square meters and 100mm depth and dispose of waste legally and safely and
- b) To remove the existing concrete and replace with slabs similar to those around the front of the library.

Members' consideration required

8. Clerks' Annual leave

The Clerk will be taking annual leave from Friday 17th October until Sunday 26th October inclusive.

Members to consider moving the Parish Council meeting from Wednesday 23rd October to Wednesday 29th October.

Members' consideration required

9. Grant for bus shelters

Sevenoaks District Council are launching a Parish Bus Stop Shelter Grant (PBSSG) for the 2025/2026 financial year.

The Grant scheme has been developed to provide financial support to Parish Councils for the refurbishment or replacement of bus shelters that are in poor condition. Where appropriate, funding may also be available for the installation of new bus stop shelters. Funding will be awarded through a bidding process, and successful applicants will be responsible for delivering the proposed shelters and their longer-term maintenance. The application deadline is 31st October 2025.

Members' consideration required

10. Direct debit for Barclay

Members to consider setting up a direct debit for the payment of the Councils' Barclay Card in order to ensure this is paid in a timely manner so as not to incur any costly interest rates. Invoices for all payments made will be attached to the Barclay Card statement.

Members' consideration required

11. Shop keepers' alliance group

12. Oak Tree Rear of 70 Millfield Road

The resident of 70 Millfield Road has asked members to consider the removal of the tree. This email has been circulated in advance of this meeting.

Members' consideration required

13. Planning and Parish Council next meeting,

The next meeting will be held on Wednesday 27th August at the St Edmunds Centre, School Lane, West Kingsdown at 7.30pm