

## WEST KINGSDOWN PARISH COUNCIL

The Pavilion  
London Road  
West Kingsdown  
TN15 6BZ  
20th August 2025

I hereby summon you to attend the Parish Council Meeting of West Kingsdown Parish Council to be held in St Edmunds Centre School Lane, West Kingsdown commencing at 7.30pm on **Wednesday 27th August 2025** to transact the following business.

Signed: *Tracy Baker*

Tracy Baker

Clerk to the West Kingsdown Parish Council.

### Members of the Parish Council

Members of the Parish Council: Cllr Mrs P Bosley (Chairman), Cllr D King (Vice Chairman), Cllr A Blackburn, Cllr I Bosley, Cllr Mr M Matthew, Cllr Mrs M Richards, Cllr M Stoneham, Cllr Mrs J Watchorn, Cllr D White.

### Members of the Public and Councillors who wish to raise matters

#### Planning Committee Agenda

Members: Cllr Mrs J Watchorn (Chairman), Cllr I Bosley (Vice Chairman), Cllr Mrs P Bosley, Cllr A Blackburn, Cllr D King, Cllr Mrs M Richards, Cllr M Stoneham, Cllr D White.

**1. Apologies for Absence:** Cllr M Matthew

**2 Declarations of Interest:**

**3. Plans: To comment on the following planning applications, and any received after the agenda was posted.**

#### **25/02021/FUL**

**Site:** Soldanella 32B Hever Road West Kingsdown Kent TN15 6HD

**Development:** Change of Use from Class E - Cafe to Sui Generis (Hot Food Takeaway) and installation of Kitchen Extractor Fan.

#### **25/02294/WTPO**

Application for consent to cut down, prune or uproot trees covered by a Tree Preservation Order

**Site:** 12 The Briars West Kingsdown Kent TN15 6EZ

**Development:** Trim back side of hedge by 0.5m and reduce height of overhanging growth by 0.5-0.75m. We have received an application to carry out operations described above. As there is no statutory requirement to publicise this application, this letter is for information purposes only.

#### **25/02161/HOUSE**

**Site:** St Olaves Church Road West Kingsdown Kent TN15 6LG

**Development:** Demolition of chimney. Single storey rear and side extension with roof light.

#### **25/00685/HOUSE**

**Site:** 19 Hazelden Close West Kingsdown Kent TN15 6UG

**Development:** Erection of single storey side extension with roof lights. We previously wrote to you to inform you that this application was invalid and therefore was not under consideration. We can now confirm that this application has been re-validated and is pending consideration. A summary of the main changes are set out below; A proposed block plan showing the proposed side extension and confirmation that the site is owed by the applicant has been received.

**WEST KINGSDOWN PARISH COUNCIL**  
**Parish Council Meeting Wednesday 27th August 2025**  
**St. Edmunds Centre School Lane. 7.30pm**

**Members of the Parish Council:** Cllr Mrs P Bosley (Chairman), Cllr D King (Vice Chairman), Cllr A Blackburn, Cllr I Bosley, Cllr Mrs Richards, Cllr Stoneham, Cllr Mrs Watchorn, Cllr D White.

**Parish Council Clerk** – Tracy Baker

**Parish Council Agenda**

- 1. Apologies for absence:** Cllr M Matthew
- 2. Declaration of Interests relating to items on the agenda.**
- 3. Minutes of Previous Meetings**

To approve as a correct record the MINUTES OF THE Planning Committee meeting held on Wednesday 23rd July 2025.

To approve as a correct record the MINUTES of the Parish Council meeting held on Wednesday 23rd July 2025 as attached and implement recommendations contained therein.

To approve as a correct record the MINUTES of the Planning Committee held on Monday 11th August 2025 as attached and implement any recommendations contained therein.

To approve as a correct record the MINUTES of the General Purposes meeting held on Monday 11th August 2025 as attached and implement recommendations contained therein.

**4. Any Urgent Business**

The Chairman to rule that any business received since the despatch of the agenda, by reason of special circumstances, be considered, to avoid any undue delay and have up to date information.

**5. Diary Items**

**Christmas lights quotes**

Last year Councillors asked the Clerk to investigate enhancing the current display of Christmas lights in Hever Avenue and ascertain whether local businesses might consider contributing to the cost. Members' consideration required.

**6. Safeplay inspections/recommendations as circulated to members in advance – Clerk to report**

**Recreation Ground**

**a) Holes in the flooring - quotations**

Members' consideration required.

**b) Loose fixings on the cradle sat**

Cllr I Bosley has kindly offered to fix this.

**c) Worn timbers around the fencing**

Members to consider replacing, in particular the gate.

**Skate Park**

**a) Bench – remove corrosion and paint – quotes requested with basketball hoop re-paint**

**b) Broken/rusty bin – quote requested from SDC**

All other items marked as monitored to be viewed during the quarterly inspections carried out by Members of the Council.

**7. Trees**

**a) Hever Road shops area**

The Clerk has obtained quotes for members' consideration.

**b) Area known as Thornbank**

Three quotes have been obtained for members' consideration.

**c) Oak Tree – 70 Millfield Road**

Clerk to report findings to members.  
Members' consideration required.

**8. Direct debit authorisation for ICO**

The Clerk would like Members of the Council to consider setting up an annual Direct Debit for ICO (Information Commissioners Office) payments.  
Members' consideration required.

**9. Village Hall Management Committee report**

**10. Footpaths**

**11. Correspondence**

- a) Email regarding speeding in Pells Lane.

**12. To ratify the amendments to the following policies, as previously circulated to members**

- a) Financial Regulations
- b) Scheme of Delegation
- c) Standing Orders

Members' consideration required.

**13. Finance**

- a) Details of income and expenditure to be tabled.
- b) Finance audit carried out by Cllr Matthew on Tuesday 12th August.
- c) Insurance – revised premium.

**14. Matters Arising**

Items received after publication of the agenda will be tabled.

**15. Burial Ground**

**a) Request for bench**

Members' consideration required.

**b) Works party**

This was carried out on Friday 8th August. The Clerk would like to thank Cllr I Bosley, Cllr Mrs P Bosley, Cllr King, Cllr Stoneham and his wife, Cllr Mrs M Richards and Cllr Mrs J Watchorn for their time and effort tidying the burial ground.

**16. Gate keeping – Tennis Courts**

The Clerk would like to thank Cllr Blackburn for locking/unlocking the Tennis Courts during the weekend of 15-18th August, whilst our Gate Keeper was away.

**17. Weekly motorcycle meets – A20 Gorse Hill.**

Councillors to consider how the Council might use its influence to persuade those in authority to take some action to curb the reprehensible and highly dangerous activities of the motorcyclists.  
Members' consideration required.

**18. Bench for bus stop by medical centre**

Cllr Mrs M Richards to report.

**19. September meeting dates**

General Purposes meeting to be held at 7.30 on Monday 8th September in the St Edmunds Centre, School Lane. Parish Council meeting to be held on Wednesday 24th September at 7.30 in the St Edmunds Centre, School Lane.